

*Colonial Rifle and Pistol Club Inc.*  
**Application Instructions**

**To submit a membership application to Colonial Rifle & Pistol Club follow these instructions EXACTLY!! – NO OTHER PROCEDURE MAY BE USED!!**

***You will need...***

1. 2 passport size/quality photos - 1 1/2" X 1 1/2"
2. 2 self-addressed stamped envelopes.
3. A \$200.00 non-refundable check or money order (no cash) made payable to: Colonial Rifle & Pistol Club, Inc.  
**DO NOT MAIL YOUR CHECK WITH THE APPLICATION - BRING IT WITH YOU WHEN YOU ATTEND THE EXECUTIVE BOARD MEETING - SEE #8 BELOW.**
4. A signed letter including your name, address and the date, stating why you would like to become a member of the Colonial Rifle and Pistol Club. Tell us about your comfort with firearms and **include your shooting experience, if any.**
5. You **MUST** possess a N.Y.C. Pistol License or a N.Y.C. Long Arm Permit **BEFORE** you can be granted annual membership. (New Jersey residents **MUST** possess a NJ Firearms ID and are limited by NT City Admin Code, to bringing only long guns into the city.) If you have applied for a license from the N.Y.P.D. but have not yet received it, please state that on your application. *Exceptions: Any Federal, State or Local Government Peace Officer and active members of the U.S. Military.*
6. **FILL OUT THE ATTACHED APPLICATION COMPLETELY.** Incomplete applications will delay processing!!
7. Mail to: Vin D'Amato  
350 Lamoka Ave  
Staten Island, NY 10312  
Please make sure you allow sufficient time for the mail to reach the address above at least 2 days before appearing at the range for application processing.
8. *After mailing the documents as outlined above, you are required to attend a Colonial R & P Executive Board meeting to be considered for membership. These meetings are conducted at the range clubhouse the second Friday of every month. You must arrive at 6:30 pm SHARP. Application processing will take approximately 1/2 hour.*
9. *Range Orientation is required before shooting and is conducted once a month, at 1:00PM, the Sunday after the Executive Board Meeting.*
10. *Not following these procedures **EXACTLY** will delay the acceptance of your membership application*

# *Colonial Rifle & Pistol Club, Inc.*

## Membership Requirements

A. The Club's By-Laws provide that membership is available only to those who are:

1. United States Citizens
2. Twenty-One (21) years of age or older
3. N.R.A. Members • (You are requested to join and renew your membership through Colonial.)

B. Applications will be processed **ONLY** as outlined on the cover sheet of of this complete application package. **NO OTHER PROCEDURES WILL BE USED. DO NOT RELY ON ANY OTHER VERBAL OR WRITTEN INSTRUCTIONS.** Three passport size color pictures, two self- addressed stamped envelopes and all forms fully completed, must accompany applications. **DO NOT MAIL YOUR CHECK WITH THE APPLICATION - BRING IT WITH YOU WHEN YOU ATTEND THE EXECUTIVE BOARD MEETING.** After mailing the required documents, you must appear in person at an Executive Board meeting. Executive Board meetings are held the second Friday of every month at the Range Clubhouse. Applicants must arrive at 7:00 pm **SHARP**. Prospective members will be interviewed at this time. You must bring a \$200.00 non-refundable check or money order (no cash) made payable to Colonial Rifle & Pistol Club, Inc. when you attend the Executive Board Meeting. **You may also need an additional blank check: If you are not an NRA member you can join at the meeting (you may use a credit card).**

C. After attending a Range Orientation, given the Sunday after the Executive Board Meeting at 1:00 pm **SHARP**, as a prospective member, you will be given:

1. An identification card, which you **MUST** wear at the Range and at Club meetings.
2. A range activity card on which you should have entries made as evidence of your work parties, range activities and attendance at meetings.
3. A copy of the Range Rules and Range Procedures, which you should study carefully.

***These rules and procedures must be observed at all times.***

D. During the time you are a prospective member, you will be expected to:

1. Participate in at least 4 scheduled work parties and perform those tasks for which you are competent.
2. Be present at and participate in at least 8 range (**shooting**) activities.
3. Attend at least 2 regular monthly meetings of the Club.
4. Pass a practical safety proficiency test.

E. You will remain a prospective member until all membership requirements are fulfilled. When you complete the requirements outlined in Section D. your application will be reviewed by the Executive Committee at its next regularly scheduled meeting. If the Executive Committee is satisfied that you have demonstrated genuine interest in the Club, have handled yourself in a safe manner and are willing to participate, you will be considered for regular membership. All membership requirements must be fulfilled within 6 months.

If you do not complete all requirements within the 6 month probationary period, your application will become void and you will be required to submit a new application.

F. The Initiation Fee for regular membership is \$200.00

- ☐ For those who do not meet the work party requirement, but meet all other requirements, there is a buy-in fee of \$500.00 in lieu of completing the required work parties. This fee is payable upon application approval.
- ☐ Dues are currently \$300.00 per calendar year. In addition, each member is assessed a \$25.00 work party incentive which is refundable upon the completion of the yearly work party obligation.

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## **Range Procedures**

1. In the absence of the Executive Officer or one of the appointed Range Officers, the first member to arrive at the Range each day shall act as Range Officer. He will serve only until such time as the arrival of the Executive Officer or one of the appointed Range Officers. Should the Executive Officer or all of the appointed Range Officers wish to leave the Range, the last to leave will appoint one of the remaining members to act as interim Range Officer.
2. Upon sounding of the Range Alert Signal, (a single, long blast of the Range Horn or Bell) all firing must cease **IMMEDIATELY** with all firearms being unloaded and cleared. If left on the bench, all long arms **MUST** have a chamber flag installed. When the flashing lights above the firing line are illuminated, there will be **ABSOLUTELY NO HANDLING OF FIREARMS!!** Shooters are to stand clear of the firing line until it is deemed safe. At that time, upon approval of the Range Officer, the shooters may go forward to change and/or inspect their targets. In the case of a Muzzle Loader, the Range Officer will allow the shooter to discharge the firearm before opening the range. The extinguishing of the overhead lights and two short blasts of the range horns will signal the closing of the range and the recommencement of firing.
3. Except for scheduled events, the Range Officer will open the Range for the changing or inspection of targets each twenty (20) minutes, providing there are five (5) or more shooters firing on the Range. For less than five (5) shooters, the intervals for the opening of the Range shall be at the discretion of the Range Officer.
4. When the Range Officer opens the Range, it is the responsibility of those going to the 200 yard and 100 yard backstops to inform him of this fact. Upon returning to the firing line, these shooters will again inform the Range Officer. All shooters have the responsibility of making sure that no individual remains forward of the firing line.
5. Except for Club Picnics, events, etc., each member is limited to two (2) shooting guests at the Range. It is the responsibility of each member to familiarize his guests with the safety procedures, Range Rules and Range Procedures. Each member shall remain in the immediate vicinity of his guest while he is firing and will be directly accountable for his conduct while on the Range. It is intended that members shall take precedence over guests in the use of firing positions or other Range facilities. If a member desires to use a firing position or any other Range facility being used by a guest, the member is within his right to ask the host member to relinquish such firing position or facility.
6. When finished firing, each member or guest shall police his area or facility used by him. Target frames and/or shooting mats are to be returned neatly to the enclosure from which they were taken.
7. All inquiries shall be referred to an Officer of the Club only.
8. The last member leaving the Range each day is responsible for extinguishing all lights and any other unnecessary electrical appliance. He will also secure the windows and doors of the Club House before finally locking the outside gate.

# *Colonial Rifle & Pistol Club, Inc.*

## RANGE RULES

1. All members and their guests, intending to shoot, MUST SIGN the Range Book, indicating the time of arrival and departure. ***This is a Police Department regulation and must be obeyed!***
2. Membership and Prospective Membership badges MUST BE WORN at all times while shooting. Guests must also wear a guest badge. Any Range Officer may refuse firing privileges to any member not wearing an ID badge.
3. Each member is limited to 2 shooting guests. Members must supervise their guests at all times and cannot shoot while a guest is shooting. Only one guest is permitted to shoot at a time.
4. All persons on the range must wear eye and ear protection when the range is hot. All shooters must comply with all federal state and local ordinances. Only firearms, which can be registered, by civilians, in New York City, may be used on the range. This applies to active and retired law enforcement officers. The club reserves the right the right to restrict any firearm, or permit on duty law enforcement or military personnel to use assigned firearms, on a case by case basis.
5. When the lights are on all persons **not** changing targets **must** step behind the yellow line.
6. Firearms must be cased and uncased only at the firing line with the muzzle pointed in a safe direction.
7. The actions of all firearms MUST BE OPEN when not in use. Muzzle must always be pointed in a safe direction. Open chamber indicators (OCI) must be inserted if firearm is unattended on the bench.
8. No armor piercing or incendiary ammunition may be used. A Range Officer has the authority to refuse permission to fire any firearm or type of ammunition that he/she deems to be unsafe or which may damage club property.
9. No one shall shoot from in front of the firing line, except at organized matches.
10. When being fired, all guns shall be aimed so that the bullets strike the back-stops directly in front of the firing positions from which they are fired. ***Intentional cross-firing on the Range is NOT permitted at any time except at organized matches!***
11. No shots are to be fired so that the bullets strike:
  - The ground or any object or structure between the firing point and the backstops. Position targets on the frame and position target stringers to insure bullets impact the berm or backstop.
  - The target frame itself or the target stringer on which the frame is mounted.
  - Any object that may cause the bullets to ricochet.
12. Only paper targets, or club approved targets, may be used. No objects (bottles, cans, wood etc.) can be used as targets. Members, with keys, may use practice plates and silhouette swingers and archery pit. Shotgun frames are for patterning pellets only. They may not be used for; slugs, rifle or handguns.
13. Multiple loading of handguns is permitted with a 10 round limit on magazine or cylinder capacity. Multiple loading of long arms is permitted with a 5 round limit on all calibers and gauges.
14. YOU MUST AT ALL TIMES BE ABLE TO CONTROL YOUR FIREARM! High rates of fire are unsafe, and make it difficult to control muzzle direction.
15. Shooting is permitted 9:00 a.m. till sunset Monday through Saturday and 10:00 a.m. till sunset on Sunday. All firearms on the range premises, except those legally exempted from existing regulations MUST BE registered with the appropriate Federal, State or City agencies.
16. Alcohol is not permitted on the firing line at any time. Individuals who intend to shoot must refrain from the consumption of alcoholic beverages until said individual has completed his/her shooting and has secured their firearms. **Compliance with this rule is a must for the safety of all concerned. Failure to comply with this rule will require an appearance before the Executive Board.**

# COLONIAL R&P CLUB MEMBERSHIP APPLICATION

Applicant  
Photo

Passport  
Size

**PRINT ALL INFORMATION - COMPLETE ALL SECTIONS!**

## SECTION I

Name \_\_\_\_\_ Phone (H) \_\_\_\_\_ (C) \_\_\_\_\_

Home Address \_\_\_\_\_ E-mail \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_ lbs.

Do you have any illness or handicap that will impair your ability to handle firearms safely? If so, please explain. \_\_\_\_\_

Are you a citizen of the United States? Yes ☐ No ☐ **By birth?** Yes ☐ No ☐ If no, please attach a copy of your naturalization certificate

Current  
Employer \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_  
ST, \_\_\_\_\_  
Zip \_\_\_\_\_ Phn \_\_\_\_\_  
Dates Fm. \_\_\_\_\_ To \_\_\_\_\_

Past (if less than 5 years)  
Employee \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_  
ST \_\_\_\_\_  
Zip \_\_\_\_\_ Phn \_\_\_\_\_  
Dates Fm. \_\_\_\_\_ To \_\_\_\_\_

Special skills you may have. Computer, Carpentry etc. If you're retired, please state your prior occupation and include special skills. \_\_\_\_\_

How did you hear about Colonial? \_\_\_\_\_

## SECTION II

New York City Police Dept. Pistol Permit or other Firearms Permit Number: \_\_\_\_\_

New York City Police Dept. Rifle Permit Number: \_\_\_\_\_

National Rifle Association Membership Number: \_\_\_\_\_

Are you or have you been a member of any organization concerned in whole or in part with firearms? (ex. Aux. Police, Armed Forces, other rifle or pistols clubs, etc.) If so, state particulars. \_\_\_\_\_

Have you ever been convicted of a crime? If so, state particulars. \_\_\_\_\_

**SECTION IV** "I hereby apply for membership in the Colonial Rifle and Pistol Club (The Club). I certify that I have received, read and understand the rules and procedures of The Club. I agree to abide by these rules and procedures at all times. Furthermore, in consideration of the acceptance of my application for membership in The Club, I, the undersigned, intending to legally bind myself, my heirs, executors and administrators, hereby waive, release and hold harmless the Colonial Rifle and Pistol Club, its officers, members and any other person or entity associated with The Club, from any claims for damages of any nature arising out of my participation in any event held at, or conducted by The Club. I understand The Club reserves the right to refuse membership to any individual. I attest and verify that I am physically capable of handling firearms safely. I acknowledge that I have read and fully understand and accept these conditions under which my application is made."

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_